

PLANNING BOARD MEETING
Tuesday February 15, 2011
Stow Town Building

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input

Appointments

4.	7:15	Ingeborg Hegemann – Wetlands Overlay Zoning District
5.	7:30	Public Hearing – Highgrove Estates

Discussion/Action Items

6.	8:30	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
7.	8:45	Coordinator's Report
8.		Special Permit Decision <ul style="list-style-type: none"> • 128 Great Road
9.		Annual Report
10	8:55	Lower Village Planning <ul style="list-style-type: none"> • Use Table
11		Executive Session <ul style="list-style-type: none"> • Riverhill Estates Subdivision Appeal
12	10 P.M.	Adjournment

CORRESPONDENCE

02/04/11 Letter from Karen Kelleher to Senator Eldridge and Representative Kate Hogan
02/04/11 Email from Jeff Lacy RE: CLURPA
02/04/11 Email from Senator Eldridge RE: CLURPA
02/04/11 Email from Kate Hogan to Karen Kelleher RE: CLURPA
02/07/11 Memo from Don McPherson to Mike Clayton RE: Lower Village Improvements
02/07/11 Letter from Coler and Colantonio to Karen Kelleher RE: Draft Plans Lower Village Survey
02/09/11 Letter from Susan McLaughlin to Stephen Quinn and Karen Kelleher RE: Updating Town's Comprehensive Permit Policy
02/09/11 Email from Ingeborg to Karen Kelleher RE: IEP/MassGIS Maps
02/10/11 Memo from Karen Kelleher to Board of Selectmen RE: Comprehensive Permit Policy Task Force
02/11/11 Letter from Kristen Domurad to Walter Lankau RE: Outdoor Lighting

TOWN BOARDS AND COMMITTEES

01/28/11 Conservation Commission Notice of Public Hearing 55 Lantern Lane
02/07/11 Conservation Commission Notice of Public Hearing continuation 55 Lantern Lane
02/09/11 Building Department Building Permits

AREA TOWN BOARDS

01/28/11 Acton Board of Selectmen Public Hearing Notice 340 Great Road
02/04/11 Bolton Board of Selectmen 663 Main St.
02/09/11 Boxborough Planning Board Notice of Decision 356&360 Burroughs Road

PUBLICATIONS

12/2010 Natural Resource Protection Zoning The Green Side of Smart Growth
01/28/11 APA Zoning Practice, Practice Resilience
01/31/11 Government Matters Esri Arc GIS Winter 2010-2011
02/07/11 "The Future of the Strip: Downhill"
02/10/11 APA The Commissioner

LOOKING AHEAD

01/27/11 APA Annual Conference Boston Workshops
03/26/11 Climate Change & Land Conservation Conference
02/04/11 Email from Mike Duclos to Karen Kelleher RE: Celebrate Community March 5th 2011
02/10/11 Letter from APA Annual Conference
02/07/11 CPTC Annual Conference March 19, 2010 Worcester

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance <ul style="list-style-type: none"> Establish Standard Process 	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> Review draft document for Lower Village Sub-Committee Design Standards Review area town bylaws 	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> Overlay District? Review EO418 buildout Review Area Town Bylaws 	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> Set goals Methods to achieve goals Zoning Bylaw Amendments Design Standards 	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> Report from Lower Village Committee 	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> Allow by Right Designate Open Space First 	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> Review Floodplain Studies 	L	L	Ongoing	